



Toba Pulp Lestari

INVITATION

EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS PT TOBA PULP LESTARI Tbk DOMICILE IN MEDAN ("COMPANY")

Company hereby invites all shareholders to attend the **Extraordinary General Meeting of Shareholders** (the "**Meeting**") that will be held on :

Day / Date : Thursday / 23 February 2023
Time : 10.30 WIB until finish
Venue : Gedung Uniplaza, East Tower, Jl. Letjend. Haryono MT No. A-1, Medan, and/or eASY.KSEI's application provided by PT KSEI, domicile in Jakarta Selatan.

With the following agenda:

- **Change in Board of Commissioners and/or Board of Directors of Company.**

Explanation:

- The Meeting's agenda aims to propose change in Board of Commissioners and/or Board of Directors of Company.

Note:

- Invitation does not sent separately and this notification will constitute an official invitation that can be also seen in PT Bursa Efek Indonesia and Company's website at www.tobapulp.com, and eASY.KSEI's application.
- Shareholders who are entitled to attend or be represented at the Meeting are Shareholders whose are registered in Company's Shareholders Registration on 31 January 2023 at 16.00 WIB.
- Shareholders' participation in Meeting, carried out with the following mechanism:
 - Shareholders attending the Meeting: required to bring copies of KTP and/or copies of the latest articles of association and the latest composition of management and to give such copies to the officer in charge of registration before entering the Meeting room. With respect to holders of share in the depository of PT KSEI, they are kindly requested to show the Written Confirmation for General Meeting of Shareholders (KTUR) to the officer in charge of registration before entering the Meeting room.
 - Shareholders can be represented by their proxies as follow:
 - by electronic (e-Proxy):
 - To Independent Representatives provided by Company or other proxies, after that Shareholders can use their voting rights granted through eASY.KSEI's application accessed in the link <https://akses.ksei.co.id>.
 - Shareholders can submit the questions or opinions related to Meeting's agenda by using the question form according to the procedure and send it by email: Hendry_Yap@tobapulp.com at least on 20 February 2023.
 - by non electronic:
 - To their proxies by bringing the valid Power of Attorney as determined by Board of Director, provided that member of Board of Commisssioners, Board of Directors, and Company's officers may act as shareholder's proxy to attend the Meeting, but can not allowed in voting.
 - The completed Power of Attorney should have been received by Company at least on 20 February 2023, by enclosing the copy of KTP and/or the latest articles of association and composition of management.
- Power of Attorney form, Meeting's procedure, Question form and all other Metting material can be obtained and download by Shareholders in Company's website.
- In order to support Government for overcoming the spread of Covid-19, for the Meeting's participant that attend the Meeting physically, will be implemented government's protocol and applicable government regulation in form of showing proof of complete vaccination (vaccine 1, vaccine 2 and vaccine booster) to the Registration Officer. If Meeting's participant cannot show the proof of complete vaccination above, the Meeting's participant must showing the original negative results of throat swab test (PCR / swab test) of the Meeting's participant no later than 2 (two) days before the Meeting and other protocol arranged in the Meeting's procedure.
- In order to facilitate the coordination and orderliness of the Meeting, the Shareholders or their authorized proxies are kindly required to be present in the Meeting at least 30 (thirty) minutes before Meeting started and registration will be closed at 10.00 WIB.

Medan, 01 February 2023
Board Of Director